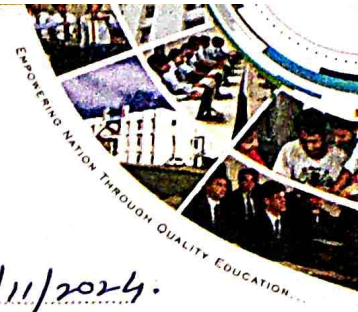




VAISHNO COLLEGE OF ENGINEERING

Approved by AICTE & Affiliated to HPTU & HPTSB



Ref. No. VGE/Engg/Notice/10/2024 - 25/163-E

Date: 11/11/2024.

OFFICE OF OMBUDSMAN

In order to provide a safe place for the students, faculty and staff of Vaishno College to discuss their problems and issues within the college following faculty members are nominated in the office of the Ombudsman.

a) Mr. Avikar Sharma	-	Chairperson
b) Mr. Mohit Sharma	-	Member
c) Ms. Nainsi	-	Member

Roll and functioning of office of Ombudsman :

The office of college Ombudsman offers a safe place where the community members of college may discuss problems or issues within the college. The Ombudsman treat all inquiries as confidential as described in the ethical principals below. The office assists the visitors in following methods.

- i) Provide a welcoming environment to listen to visitors concerns.
- ii) Provide information on college policies and practices.
- iii) Provide information on how to make college aware of a particular problem.
- iv) Discuss and assist the visitor in evaluating available options.
- v) Refer the visitor the proper authority to resolve the situation.
- vi) Facilitate constructing dialogue.
- vii) While maintaining confidentiality, provide upward feed back to the administration.

The Ombudsman does not take side in disputes, overall the Ombudsman is an advocate for fairness and equality.

The office of the Ombudsman is available to all students, faculty and staff of the college.

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Ethical Principals :

A) Independence:

The Ombudsman is independent in structure, function and appearance to the highest degree possible within the college.

B) Neutrality and Impartiality:

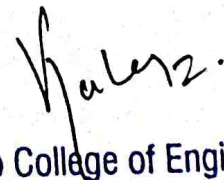
The Ombudsman as a designated neutral, remains unaligned and impartial. The ombudsman strives to promote procedural fairness in the Content and administration of college practices, process and policies. He does not engage in any situation that could create a conflict of interests.

C) Confidentiality:

The ombudsman holds the identity and all communications with those seeking assistance in strict confidence and does not disclose confidential communications unless given permission to do so, except as required by law or where the judgment of the ombudsman, there appears to the imminent risk of serious harm.

D) Informality :

The ombudsman is an informal resource and does not participate in formal administrative procedure, As an informal resource, he is not authorized to receive any notice for the college.



Vaishno College of Engineering

Vill. Thapkour, P.O. Bhadroya,

Teh. Nurpur, Distt. Kangra (H.P.) - 176403