

Dear Parent,

Greetings of the Day! This is to inform you that in our endeavor to have a cashless and convenient fee Deposit system for the parents and students, we have tied up with HDFC Bank.

HDFC Bank has provided us with an online fee Deposit Portal known as “Smart Hub”. Using this Portal the parents or students can deposit their fee from anywhere through internet on their computer or mobile phone.

You can deposit the fee through 2 payment instruments:

1. Debit or Credit Card of any bank
2. Online Banking Account of any bank.

If you do not have any of the above 2 payment instruments then please approach your bank branch to activate these payment instruments for your bank account.

The process of Online Fee Deposit is as follows:

1. The Accounts Section will upload your fee details on the Smart Hub.
2. You will receive an SMS with a link of your Smart Hub login page. Click on that link and it will take you to your Smart Hub login page.
3. If you do not receive an SMS then you can open the following link directly on any web browser.
<https://smarthubeducation.hdfcbank.com/SmartFees/Landing.action?instId=MVDE>
This link is case sensitive which means that the alphabets written in capital letters which are (S) in Smart, (F) in Fees, (L) in Landing and (I) in Id must be typed in capital.
4. Enter your Student Id which is your University Roll No to login in your account.
5. Follow the instructions for depositing your fee. You can refer the Manual of Online Fee Deposit through Smart Hub to know how to use Smart Hub.
6. After depositing the fee, save and print the receipt of the payment and deposit it in the accounts section of the college.

Please note that you have to deposit all the dues shown in your Smart Hub account in one transaction. You cannot deposit the dues in parts. Also now you cannot deposit fee directly in college bank account which you used to do earlier. The only way to deposit the fee is through Smart Hub. Only the students who have availed loan facility from the bank, can deposit the Demand Draft Directly in the college. All DDs must be made in the name of “Mata Vaishno Devi Educational Society” payable at Pathankot.

The fee Deposit has started from 5th May. The college will reopen on 3rd July 2017 and as per University guidelines, the last date of registration and depositing fee is 7 days after the college reopens i.e. 10th July 2017. After that a late fee of Rs. 50 per day will be charged on each fee type. No requests for change of last date or late fee waiver will be entertained.

Please note that there are no bank charges on any transaction through this Online Fee Deposit Portal (HDFC Smart Hub) as of now. If you have any query regarding the fee uploaded on your Smart Hub Account or how to use Smart Hub then please contact the Accounts Section on mobile 9779626414 or e-mail accounts@vaishno.edu.in

Thanks and Regards,
Vaishno Group Of Colleges

Manual of Online Fee Deposit Through HDFC Smart Hub.

Step 1

Open Link : <https://smarthubeducation.hdfcbank.com/SmartFees/Landing.action?instId=MVDE>
This link is case sensitive which means that the alphabets written in capital letters which are (S) in Smart, (F) in Fees, (L) in Lending and (I) in Id must be typed in capitals.
Enter **Student Id** Which is Your **University Roll No** & Click on the **Show Details Button**

The screenshot displays the 'QUICK PAY' interface of the HDFC Smart Hub. At the top, there are logos for HDFC BANK, MATA VAISHNO DEVI EDUCATIONAL SOCIETY, and VAISHNO GROUP OF COLLEGES. Below these is the 'SmartHub EDUCATION' logo. The main section is titled 'QUICK PAY' and contains a 'Student ID' input field with the value '160100'. A red arrow points to this field with the text 'Enter Student Id Here'. Below the input field are two buttons: 'SHOW DETAILS' and 'PRINT E-RECEIPT'. A blue arrow points to the 'SHOW DETAILS' button with the text 'Click on the Show Details Button'. The bottom of the screen shows a Windows taskbar with the search bar and various application icons, and a system tray with the time '3:13 PM' and date '5/12/2017'.

Terms & Conditions

Step 2

You see this type of **dialog box** in your screen which shows student details and fee details. **Start Date** is the date after which you can **Deposit the Fee**. **Due Date** is the **last date for depositing fee**. **Expiry Date** is the date after which your admission will be **cancelled if fee not paid**. **After Due Date** the amount mentioned in the **Late fee will be added** in each type of fee on a **daily basis**. For example in this case if the student deposits his college fee and hostel fee on **15 Jul 2017** then he will have to pay **Rs. 50 x 4 days = Rs. 200** on college fee and **Rs. 50 x 4 days = Rs. 200** on hostel fee and hence the total late fee will be **Rs. 200 + Rs. 200 = Rs. 400**. For any clarification about the fee please **contact the accounts section on Mobile No: 9779626414 or E-Mail Id: accounts@vaishno.edu.in**
Click on the Proceed Button

The screenshot shows a web browser window with the URL <https://smarthubeducation.hdfcbank.com/SmartFees/DirectLoadQuickPay.action?uniqueSessionIdentifier=06244576033854800490123456789&redirectionURL=>. The page header includes the HDFC BANK logo, MATA VAISHNO DEVI EDUCATIONAL SOCIETY, and the VAISHNO GROUP OF COLLEGES logo. The main heading is 'SmartHub EDUCATION QUICK PAY'. Below this, there is a 'Student ID' input field with the value '160100' and a 'PRINT E-RECEIPT' button. A red arrow points to the 'Student ID' field with the label 'Student Details'. To the right, a red arrow points to the 'PRINT E-RECEIPT' button with the label 'Scrool Down'. Below the input field, there is a table with student details:

STUDENT ID 160100	STUDENT NAME Dinesh Verma	
FATHER NAME Kamal Verma	E MAIL email	MOBILE 9646418080
BRANCH Kangra	COURSE B.Tech	SPECIALIZATION Computer Science
COURSE TYPE Full Time	COURSE PATTERN Semester	COURSE TERM Semester 8

At the bottom left, there is a section titled 'FEES DETAILS'.

The screenshot shows a web browser window with the same URL as the previous one. The main heading is 'SmartHub EDUCATION FEES DETAILS'. A red arrow points to the 'FEES DETAILS' section with the label 'Fee Details'. Below this, there is a table with fee details:

Status	Fees Type	Payable Fees	Late Fees	Total Payable Fees	Start Date	Due Date	Expiry Date
<input checked="" type="checkbox"/>	COLLEGE FEE	10.00	50.00	10.0	05 May 2017	10 Jul 2017	31 Jul 2017
<input checked="" type="checkbox"/>	HOSTEL FEE	10.00	50.00	10.0	05 May 2017	10 Jul 2017	31 Jul 2017
<input checked="" type="checkbox"/>	UF	0.00	0.0	0.0	05 May 2017	10 Jul 2017	31 Jul 2017
<input checked="" type="checkbox"/>	EXAMINATION FEE	0.00	0.0	0.0	05 May 2017	10 Jul 2017	31 Jul 2017
<input checked="" type="checkbox"/>	BUS FEE	0.00	0.0	0.0	05 May 2017	10 Jul 2017	31 Jul 2017
<input checked="" type="checkbox"/>	Previous Balance	0.00	0.0	0.0	05 May 2017	10 Jul 2017	31 Jul 2017
<input checked="" type="checkbox"/>	OTHER FEE	0.00	0.0	0.0	05 May 2017	10 Jul 2017	31 Jul 2017

Below the table, there are two buttons: 'Proceed' and 'Cancel'. A red arrow points to the 'Proceed' button with the label 'Click on the Proceed Button'. At the bottom left, there is a link titled 'Terms & Conditions'.

Step 3

Select Online Payment and Click on Pay Button

The screenshot shows a web browser window with the URL <https://smarthubeducation.hdfcbank.com/SmartFees/DirectLoadQuickPay.action?uniqueSessionIdentifier=06244576033854800490123456789&redirectionURL=>. The page is titled "QUICK PAY" and displays the following information:

STUDENT ID	STUDENT NAME
160100	Dinesh Verma

FEES	LATE FEES	TOTAL PAYABLE FEES
20.0	0.0	20.0

Below the fee breakdown, the "PAYMENT TYPE" is set to "Online Payment". At the bottom, there are two buttons: "Pay" and "Cancel".

Annotations on the screenshot:

- A blue arrow points from the text "Select Online Payment" to the "Online Payment" radio button.
- A blue arrow points from the text "Click on Pay Button" to the "Pay" button.
- A blue arrow points from the text "Total Amount You have to Pay" to the "TOTAL PAYABLE FEES" value of 20.0.

At the bottom of the browser window, the Windows taskbar is visible, showing the search bar and various application icons. The system clock indicates 12:40 PM on 5/13/2017.

Step 4

After Clicking on Pay Button you will see this type of **dialog box** in your screen which shows **Mode of Payment**

1st Mode of payment is **Credit or Debit Card of any Bank**

2nd Mode of payment is **Net Banking of any Bank**

Click on Cards for Payment through Debit or Credit Card

Select Credit or Debit Card Depending on your Card Type

Click on Net Banking for Payment through Net Banking

Reference No : MVDE390772
Amount : 20.00

MATA VAISHNO DEVI EDUCATIONAL SOCIETY

Click on CARDS for Payment through Debit or Credit Card

Click on NET BANKING for Payment through Net Banking

Pay using

For Maestro cards, please enter Expiry Date and CVV no. if available or else ignore and proceed.

☒ Credit card ☐ Debit card

Select Credit Card Option : --Select--

PAY NOW

[Cancel](#)

Powered by

Your transaction is processed through a secure 2048 bit https internet connection based on secure socket layer technology. For security purposes, your following details have been logged.

IP address 123.63.185.92 and access time Sat May 13 12:42:10 IST 2017.

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Step 5

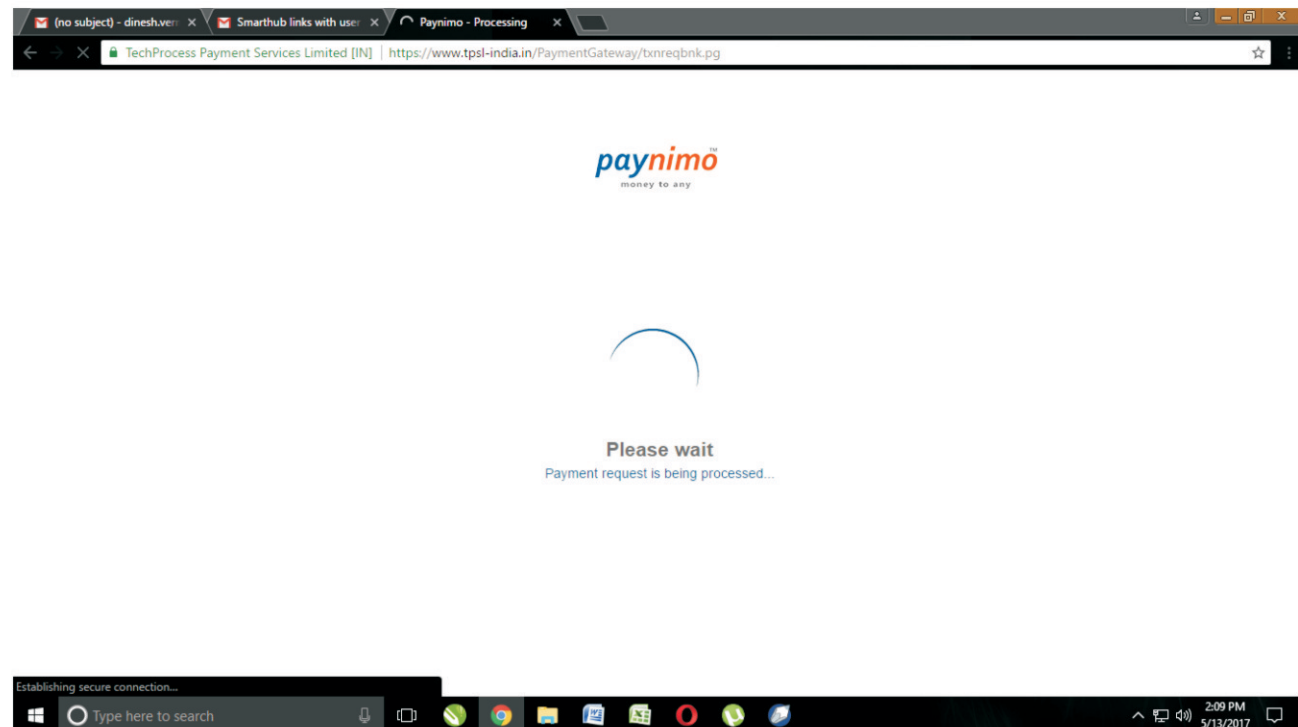
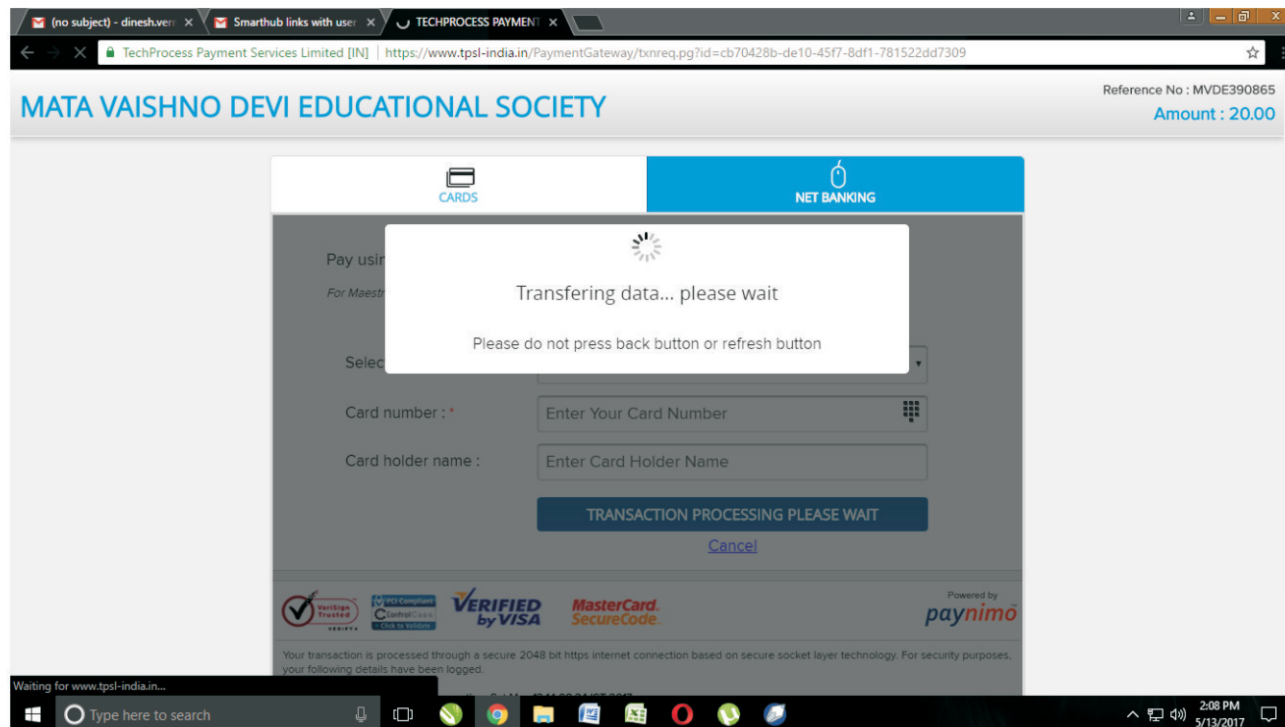
In this example we are using a **Debit Card** to make the **Payment**. Enter **Card Details** as Required and Click on **Pay Now Button**

The screenshot shows the TechProcess Payment Gateway interface for MATA VAISHNO DEVI EDUCATIONAL SOCIETY. The reference number is MVDE390772 and the amount is 20.00. The user has selected the 'NET BANKING' option. Under 'Pay using', the 'Debit card' option is selected. The 'Select Debit Card Option' dropdown is set to 'SBI Maestro'. The 'Card number' field is labeled 'Enter Your Card Number' and the 'Card holder name' field is labeled 'Enter Card Holder Name'. A blue 'PAY NOW' button and a 'Cancel' link are at the bottom. The footer includes logos for Verified by Visa, MasterCard SecureCode, and paynimo, along with a security notice.

This screenshot is identical to the previous one but includes red annotations. A red bracket on the right side of the card details fields (Card number and Card holder name) is labeled 'Enter Card Details Here'. A red arrow points to the 'PAY NOW' button, labeled 'Click On Pay Now Button After Entering Details of Card'.

Step 6

After clicking on **Pay Now Button** you see this type of **dialog box** in your screen which shows **Sign of Wait**. Wait for few Seconds and do not press **Back or Refresh Button**



Step 7

You will receive an **OTP** on the mobile number given in your bank account.
Few digits of this mobile number will be shown on this screen as well.
Enter OTP and Click on Make Payment Button

The screenshot shows a web browser window with the URL <https://acs2.onlinesbi.com/bdacs/SBIVvalidate/M>. The page displays the MasterCard SecureCode logo and the SBI logo. Below the logos, the merchant information is shown: Merchant: MATA VAISHNO DEVI EDUCATI, Transaction Amount: INR 20.00, and SBI Debit Card: xxxx xxxx xxxx 4758. The main section is titled "Authenticate Payment" and contains the text "OTP sent to your mobile number ending 8983". A red arrow points from the text "Last Four Digits of given Mobile Number" to the number 8983. Below this, there is a text input field labeled "Enter One Time Password (OTP)" with the placeholder text "XXXXXXXXXX". A red arrow points from the text "Enter OTP" to this input field. To the right of the input field is a yellow "Make Payment" button. A red arrow points from the text "Click on Make Payment Button" to this button. Below the "Make Payment" button is a link labeled "Resend OTP". At the bottom left of the form, there is a link labeled "Cancel and Go back to merchant". At the bottom right, there is a "PCI DSS Certified" logo.

MasterCard SecureCode

SBI

Merchant : MATA VAISHNO DEVI EDUCATI
Transaction Amount : INR 20.00
SBI Debit Card : xxxx xxxx xxxx 4758

Authenticate Payment
OTP sent to your mobile number ending 8983

Enter One Time Password (OTP)

XXXXXXXXXX

Make Payment

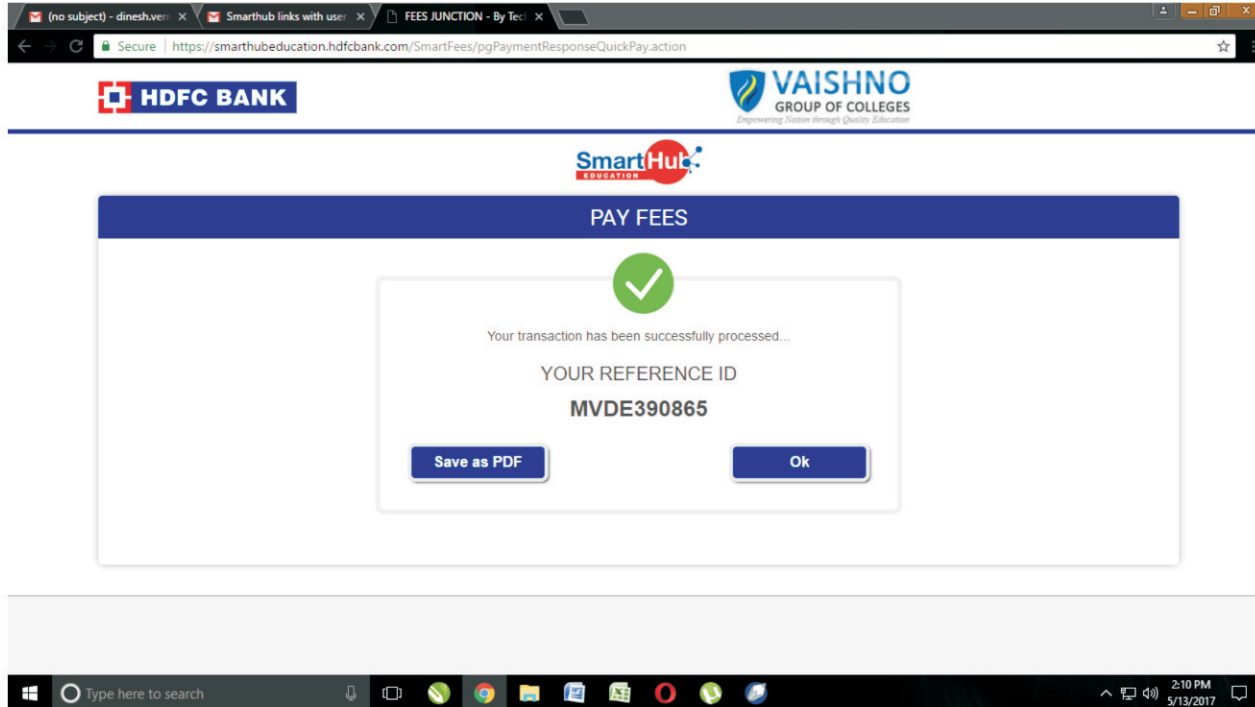
[Resend OTP](#)

[Cancel and Go back to merchant](#)

PCI DSS Certified

Step 8

After Clicking on **Make Payment Button** you will see this type of **dialog box** in your screen which shows your **Transaction has been Successfully Processed**. Click on **Save as PDF Button** and You Will See Your **Receipt in PDF Format**. **Save it, Print it & Submit in the Account Section**



Merchant / Institute Name		MATA VAISHNO DEVI EDUCATIONAL SOCIETY	
Transaction Status		Your transaction has been successfully processed...	
Transaction Id		MVDE390865	
Transaction Date and Time		13-05-2017 02:08:34	
Student ID		160100	
Email id		email	
Course		B.Tech	
Specialization		Computer Science	
Course Term		Semester 8	
Fees Amount		20.0	
Fees Type	Payable Fees	Late Fees	Fees Paid
COLLEGE FEE	10.00	0.0	10.0
HOSTEL FEE	10.00	0.0	10.0
UF	0.00	0.0	0.0
EXAMINATION FEE	0.00	0.0	0.0
BUS FEE	0.00	0.0	0.0
Previous Balance	0.00	0.0	0.0
OTHER FEE	0.00	0.0	0.0

(Note : This is a computer generated receipt and does not require any signature/stamp)

Please note that there are no bank charges on any transaction through this **Online Fee Deposit Portal (HDFC Smart Hub)** as of now. For any Further Queries **Contact Account Section on Mob No. 9779626414 or E-Mail Id : accounts@vaishno.edu.in**